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| **People First Foundation**  *Putting People First!*  **Donor Forum & Mini-Conference – November 20 & 21, 2013**  **APPLICATION FORM** | | | |
| Name & Surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Responsibilities: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Organization focus: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Contact number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Please indicate dietary requirements \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| **PLEASE NOTE:** Indicate sessions/electives to be attended in section below.  Payment will be determined based on nr. of sessions/electives ticked.  **COST:**   * **R500 to attend the Donor Forum and 3 electives**   *Early bird registration fee: R450 \*before November 10, 2013*   * **R150 per session/elective**   *Early bird registration per session/elective = R100 \*before November 10, 2013*  *\*\* Please use* ***X*** *to select sessions/electives you will be attending\*\** | | | |
| **Wednesday – November 20, 2013** | | | |
| **1st Session –** *Time: 9.00 a.m. – 12.00 p.m. (tea/coffee included)*  **Donor Forum** | | |  |
| **2nd Session** - *Time: 12.00 p.m. – 4.00 p.m. (Lunch included)* | | | |
| **Elective 1:**  Provisions of the NPO Act |  | **Elective 2:**  Fundraising in a time of crisis |  |
| **Thursday – November 21, 2013** | | | |
| **1st Session** – *Time: 9.00 a.m. – 12.00 p.m. (tea/coffee included)* | | | |
| **Elective 3:**  Writing the winning proposal |  | **Elective 4:**  Understanding the Basic Conditions of Employment Act and its implications for NPOs |  |
| **2nd Session:** *Time: 12.00 p.m. – 4.00 p.m. (Lunch included)* | | | |
| **Elective 5:**  Effective media and marketing |  | **Elective 6:**  Effective monitoring and evaluation |  |
| **Please write down your expectations:** | | | |
| **PAYMENT INFORMATION:**  People First Foundation  FNB, Parow Branch, Code: 250655  Cheque Account: 62279429619  (Ref: Donor Forum)  PLEASE fax deposit slip to 021 911 5444 with your full name and contact nr. clearly printed or email to [peoplefirst.za@gmail.com](mailto:peoplefirst.za@gmail.com)  (please copy) [frankjulie2603@gmail.com](mailto:frankjulie2603@gmail.com).  Thanks! | | | |